



# EMPIRECLS

NEW BOOKING PORTAL

DashboardBook a RideRidesPrice QuoteQuick Receipt

LOCATE MY DRIVER

MapSatellite

Reservation 462443\*1

Pickup Point: 246 Spring Street, New York, NY, 10013

Stop 1: 1221 Avenue of the Americas, New York, NY, 10020

Stop 2: 1700 Broadway, New York, NY, 10019

Stop 3: As Directed, New York, NY, 10019

Stop 4: 692 Broadway, New York, NY, 10012

Stop 5: 149 5th Avenue, New York, NY, 10010

Stop 6: As Directed, New York, NY, 10019

Stop 7: 607 West 51st Street, New York, NY, 10019

Dropoff Point: 246 Spring Street - Or 1 stop as directed for a dr, New York, NY, 10013

Vehicle Location: 151 5th Ave, New York, NY, 10010, USA

Your Location: El Segundo Bl & Hawthorne Bl, Hawthorne, CA 90250, USA

Vehicle Information:

Current Location: 151 5th Ave, New York, NY, 10010, USA

Vehicle Code: Cadillac SUV OL1895K

Vehicle Plate #: OL1895K

Driver Name: Kevin

Driver Phone #: 201-708-5089

Location:

151 5th Ave, New York, NY, 10010, USA

Cadillac SUV OL1895K

Kevin

201-708-5089

Search Results

Showing 1-10 of 805

Reservation #	Passenger Name	Created By	Pickup Date/Time	Vehicle Type	Pickup Address	Destination Address
462443*1	VIRGIL HAWKINS	Scott Gill	Sep 03, 2019 08:10 AM	SUV	The Dominick, 246 Spring Street, New York, NY 10013	The Dominick, 246 Spring Street, New York, NY 10013
457087*1	SIDDIQ SAUNDERSON	Scott Gill	Sep 03, 2019 10:45 AM	Sedan	939 South Broadway, Los Angeles, CA 90015	LAX DL 816
462387*1	RZA	Scott Gill	Sep 03, 2019 12:00 PM	Sedan	12 Mustang Lane, Bell Canyon, CA 91307	LAX UA 378

4:44 PM

LOCATE MY CHAUFFEUR

RES# 12345 | EN ROUTE

Winchester Highlands

Haywardville

Map

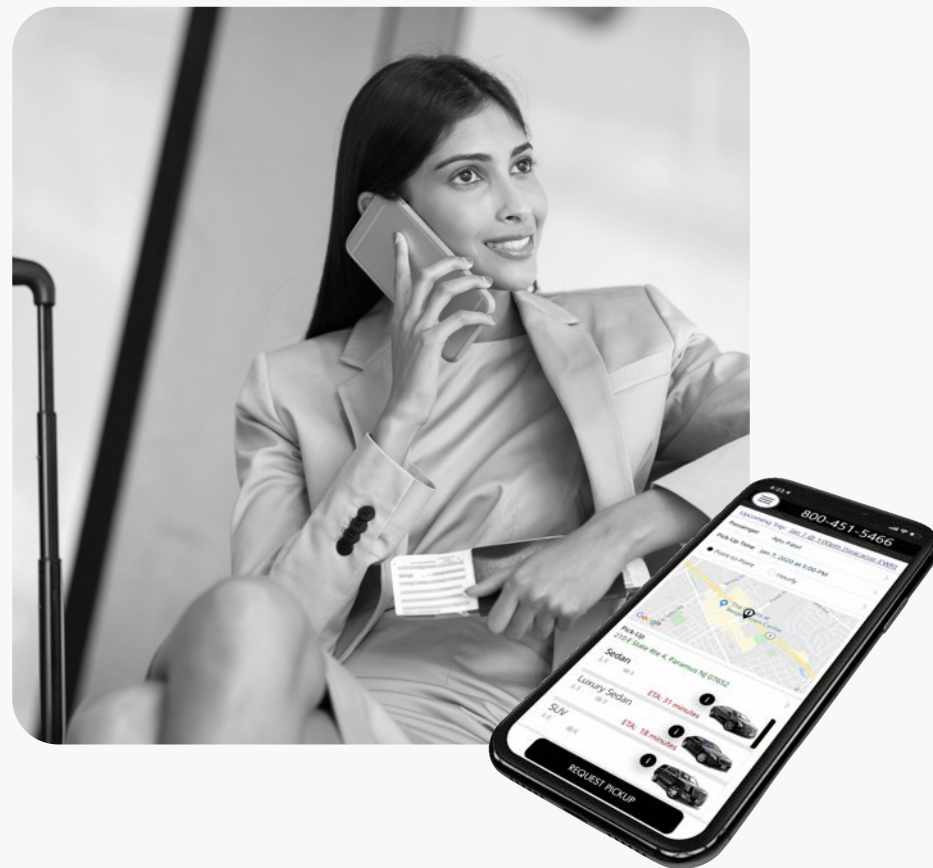
George Dick  
4244022766

Sedan  
6274651  
47,352.93 Kilometers to Los Angeles  
1.9 Hours from Pick-Up

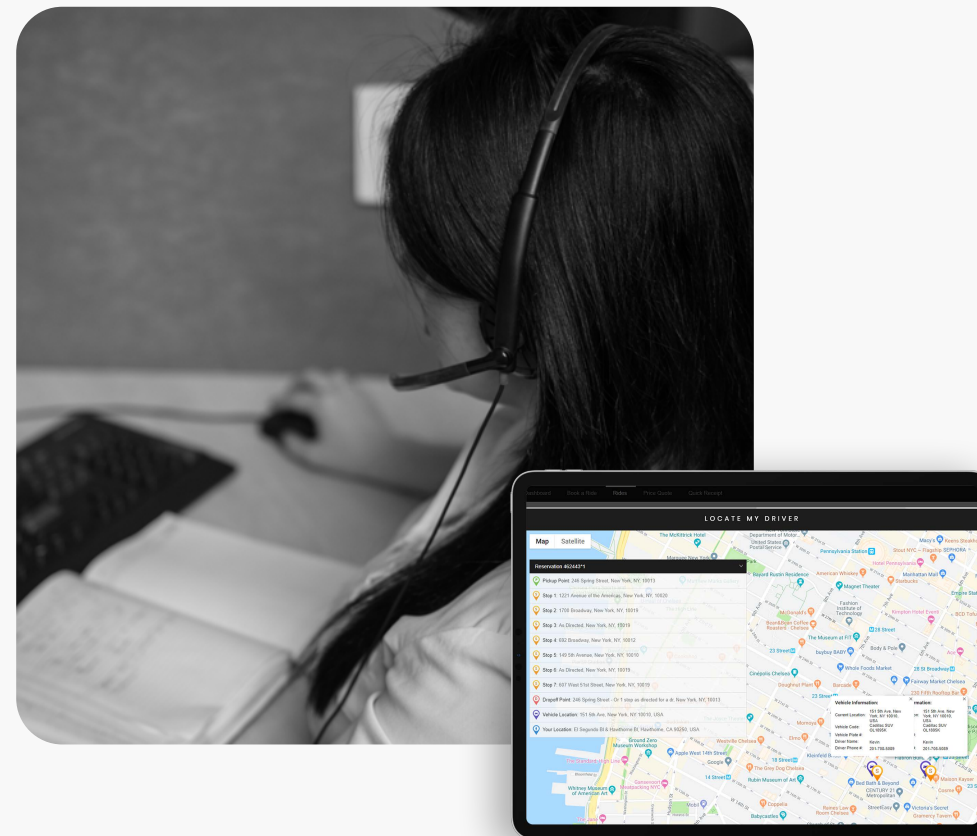
## BOOK - MANAGE - REVIEW

EmpireCLS has dedicated over **40 years** to providing a superior ground transportation experience that is second to none.

Built for the  
**Individual**



Enhanced for the  
**Booking Agent**

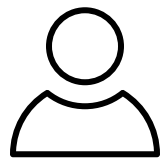


Adapted for the  
**Travel Manager.**



ENJOY THE SAME **GREAT SERVICE** - WITH AN **ENHANCED**  
**BOOKING EXPERIENCE**





# THE INDIVIDUAL

There for you 24-7, our web & mobile apps can provide a seamless booking experience that save time.

Your ride and peace of mind are only a few clicks away



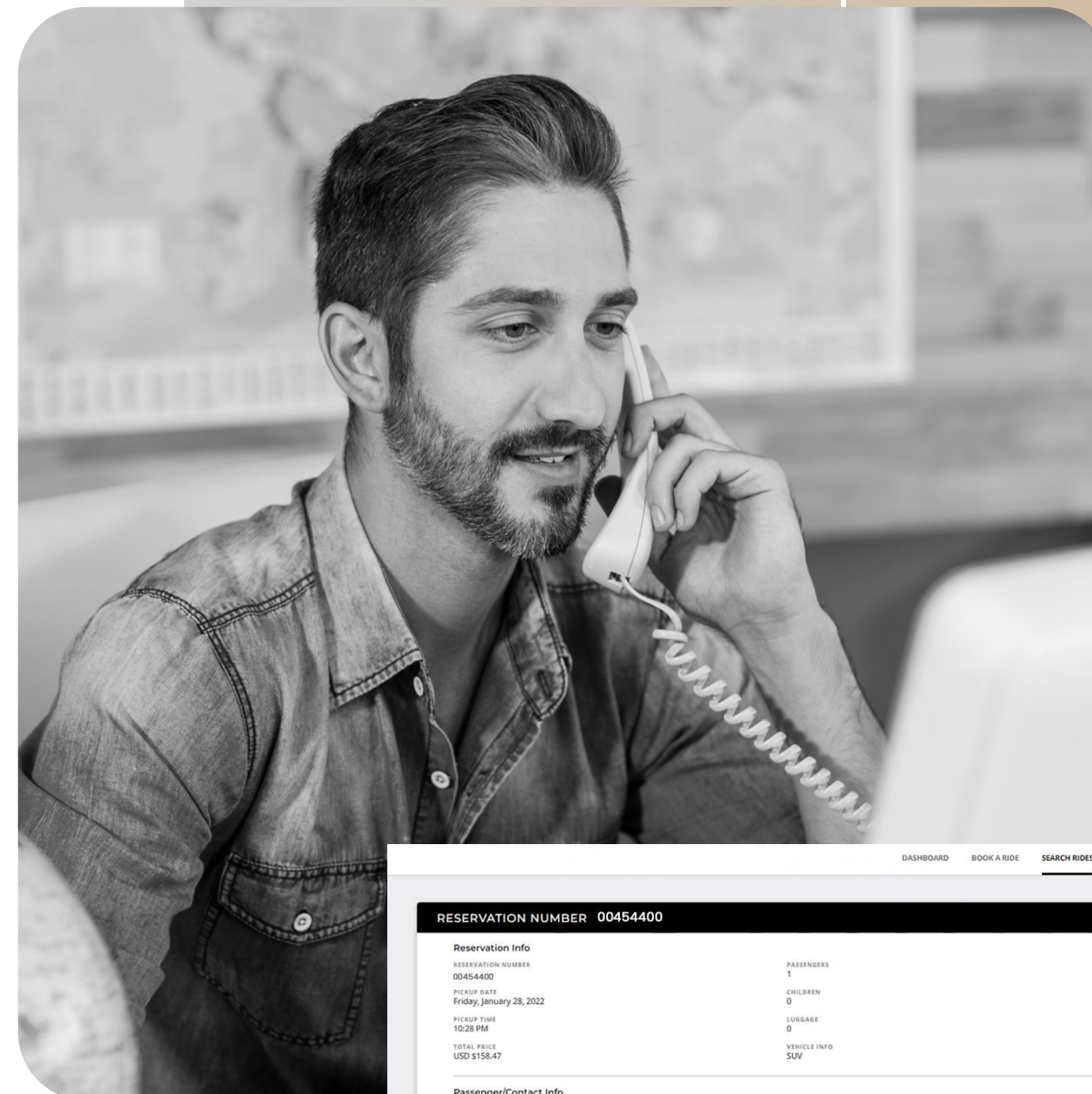


# THE BOOKING AGENT

Managing multiple bookings & clients has never been easier. Using our web app, you can book, manage & review all of your trips with us.

Get a snapshot of all current, future and past reservations.

When you sign in with your company email, your corporate or agency rates will be loaded in automatically.



[DASHBOARD](#) [BOOK A RIDE](#) [SEARCH RIDES](#) [PRICE QUOTE](#) [QUICK RECEIPT](#) [John Doe \(ABC\)](#)

RESERVATION NUMBER 00454400

Reservation Info

RESERVATION NUMBER  
00454400

PICKUP DATE  
Friday, January 28, 2022

PICKUP TIME  
10:28 PM

TOTAL PRICE  
USD \$158.47

PASSENGERS  
1

CHILDREN  
0

LUGGAGE  
0

VEHICLE INFO  
SUV

PASSENGER/CONTACT Info

PASSENGER NAME  
John Doe

PASSENGER EMAIL  
john.doe@abccompany.com

PASSENGER PHONE NUMBER  
(23)456-7890

CONTACT NAME  
John Doe

CONTACT EMAIL  
john.doe@abccompany.com

CONTACT PHONE NUMBER  
(23)456-7890

Special Instructions

SPECIAL INSTRUCTIONS  
booster seats for 5yr old and 7yr old

PICKUP  
(EWR) Newark Intl Airport

FLIGHT  
UA 1234

DROPOFF  
225 Meadowlands PKWY, Secaucus NJ, 07094

ARRIVAL AT  
10:28 PM

PICKUP POINT  
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Payment Info

PAYMENT METHOD  
DB

Reference Information

EMPLOYEE FULL NAME

PASSENGER TITLE

Back

Trip Conf





# THE TRAVEL MANAGER

Perfect for today's Global Economy. Using the "Dashboard" can provide you with a big picture of when & where someone in your company is traveling.

Using the "Search Rides" feature, you can quickly breakdown reservations by different sectors or divisions within your company.



[DASHBOARD](#) [BOOK A RIDE](#) [SEARCH RIDES](#) [PRICE QUOTE](#) [QUICK RECEIPT](#) John Doe (ABC Company) Select Language

Q SEARCH RIDES

\*Customer

Reservation #

From Date: 01/01/2021

Ride Status: Cancelled

Profile

Passenger

To Date: 12/31/2021

Date Range Type: Pickup Date

Search

Reset

SEARCH RESULTS

SHOWING 1-10 OF 34

1 2 3 4

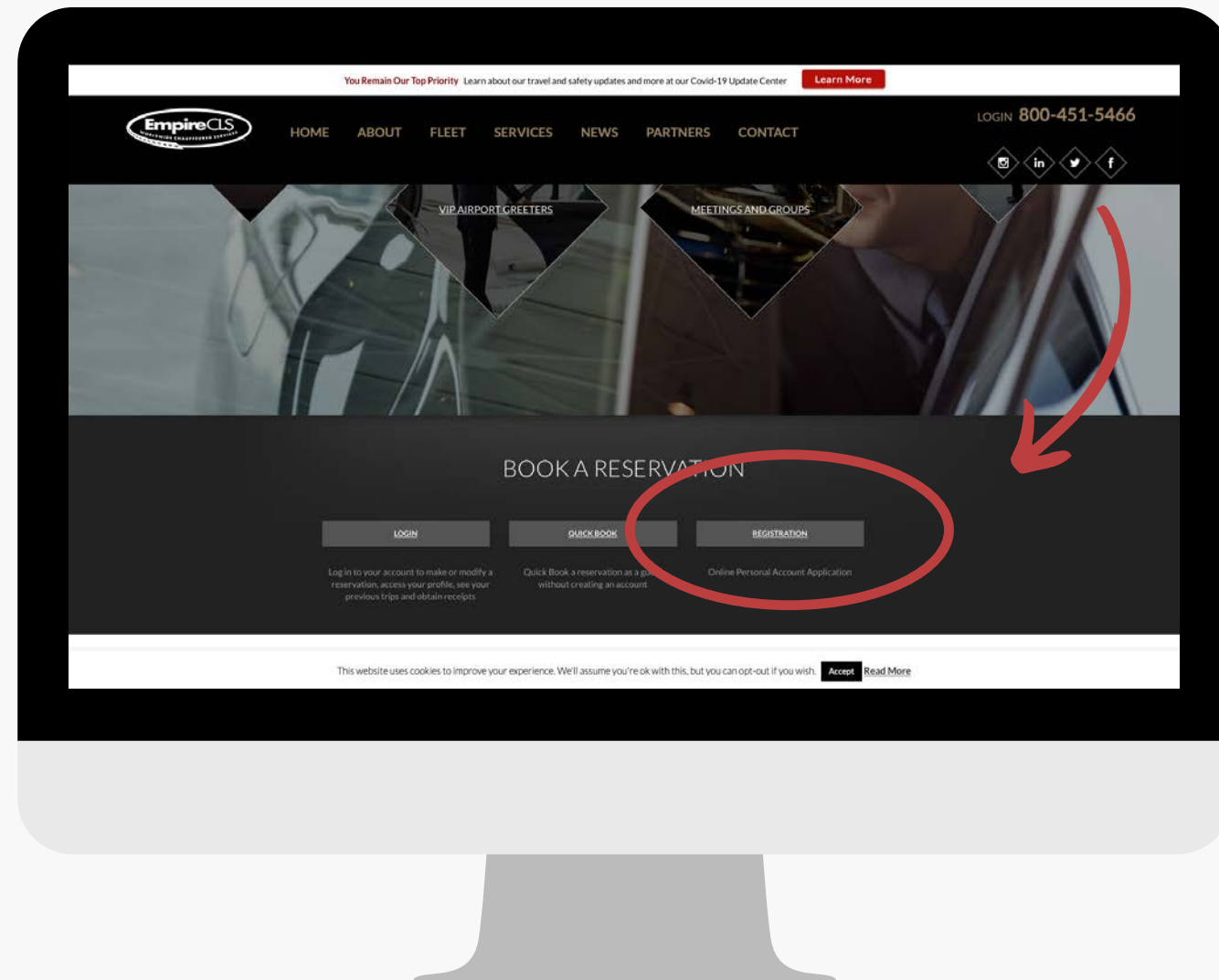
SHOW 10 records on page

Reservation #	Passenger Name	Contact Name	Pickup Date/Time	Pickup Address	Destination Address	Vehicle Type	Vehicle Info / Driver Phone #	PO Reference / Event	Status	Price		
12001225*1	Jane Doe	Res Dispatch	Jun 06, 2021 04:15 PM	123 Spinich Ln Secaucus, NJ 07094	123 Spinich Ln Secaucus, NJ 07094	M40		495202*1	CANCELLED	USD \$0.00		
12055400*1	John Doe	Res Dispatch	Apr 03, 2021 08:00 AM	123 Spinich Ln Secaucus, NJ 07094	123 Spinich Ln Secaucus, NJ 07094	SDN		502992*2	CANCELLED	USD \$142.26		
12055399*1	Jane Doe	Res Dispatch	Apr 01, 2021 09:10 AM	BUR AS	123 Spinich Ln Secaucus, NJ 07094	SDN		502992*1	CANCELLED	USD \$164.26		
12025725*1	John Doe	Res Dispatch	Mar 23, 2021 02:18 PM	LAX AA 3179	123 Spinich Ln Secaucus, NJ 07094	SDN		500285*1	CANCELLED	USD \$164.08		
12024627*1	Jane Doe	Res Dispatch	Mar 04, 2021 06:58 AM	LAX AA	123 Spinich Ln Secaucus, NJ 07094	SDN		500201*1	CANCELLED	USD \$164.08		
12032211*1	John Doe	Res Dispatch	Mar 01, 2021 01:39 PM	SFO AA 2908	123 Spinich Ln Secaucus, NJ 07094	SDN		500882*1	CANCELLED	USD \$223.68		
12030483*1	Jane Doe	Res Dispatch	Feb 28, 2021 01:59 PM	LAX AA	123 Spinich Ln Secaucus, NJ 07094	SDN		500726*1	CANCELLED	USD \$164.08		

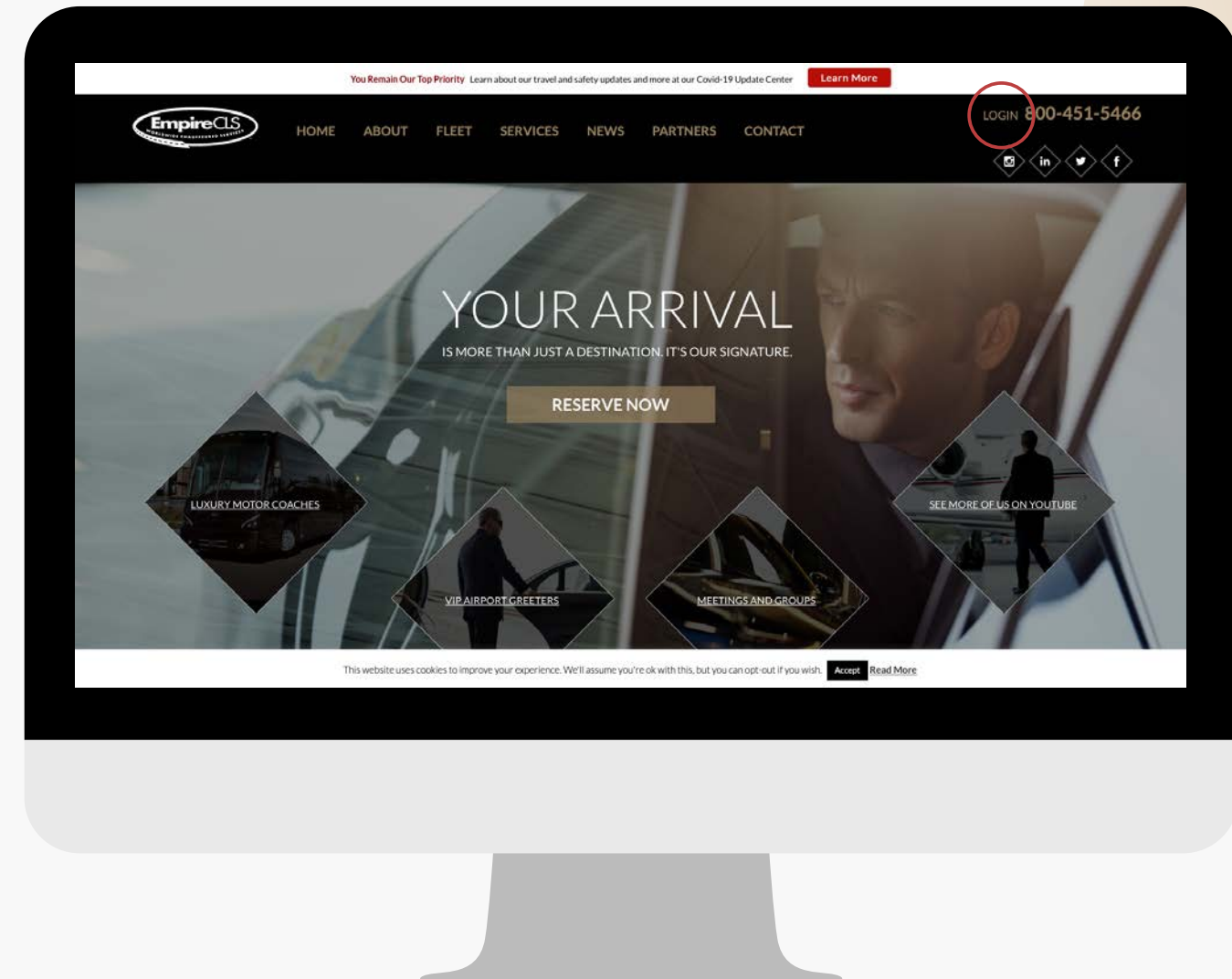
# TO GET STARTED VISIT

WWW.EMPIRECLS.COM

**FIRST TIME USERS:** SCROLL DOWN & CLICK "REGISTRATION"



**RETURNING USERS:** CLICK LOGIN ON THE TOP RIGHT



**FOR CORPORATE CLIENTS :** PLEASE USE YOUR COMPANY ISSUED EMAIL ADDRESS IN ORDER TO RECEIVE YOUR CORPORATE RATE

IF YOU ARE A **TRAVEL ADVISOR** PLEASE CONTACT YOUR EMPIRECLS ACCOUNT MANAGER TO GET REGISTERED

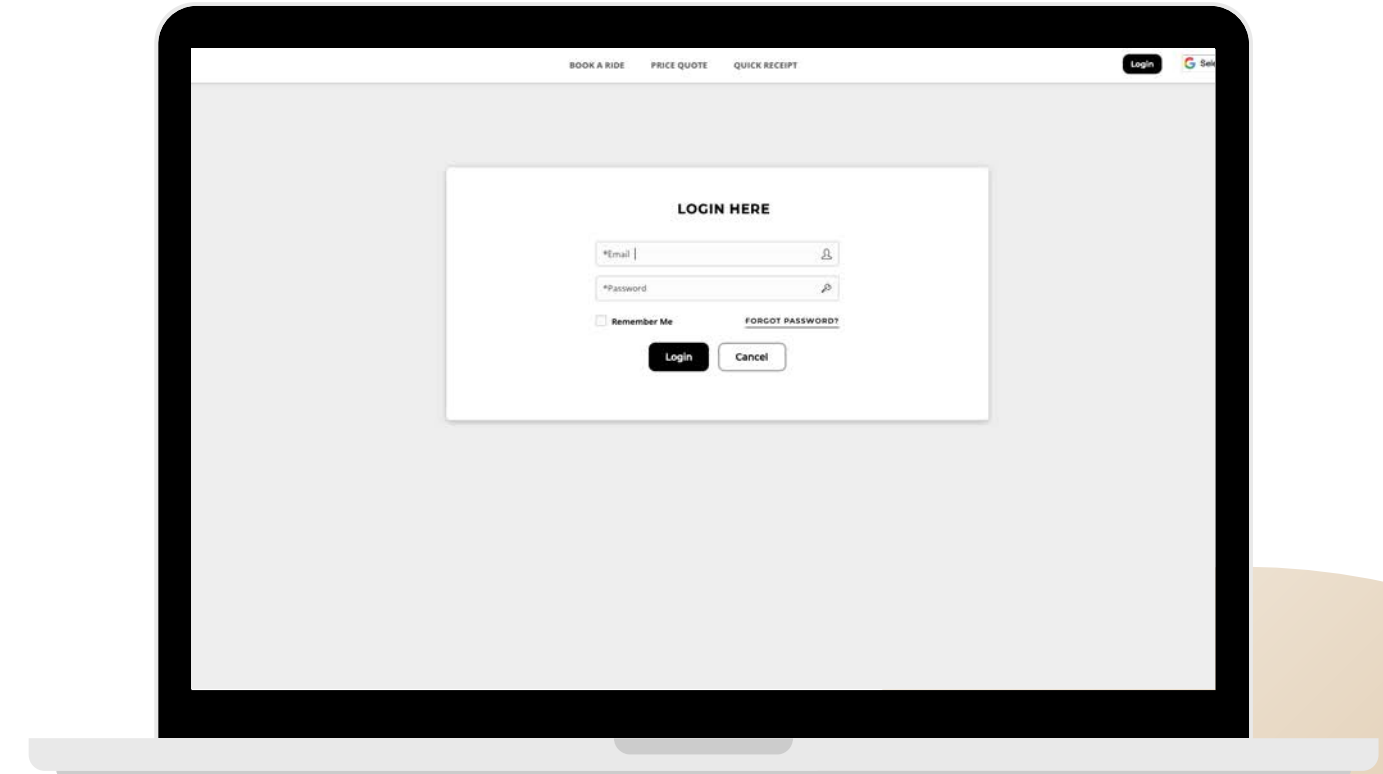
WWW.EMPIRECLS.COM | 800.451.5466





# RETURNING USERS:

THIS IS WHERE YOU WILL LAND AFTER SELECTING  
**"LOGIN"** ON THE EMPIRECLS HOME PAGE.



# NEW USERS:

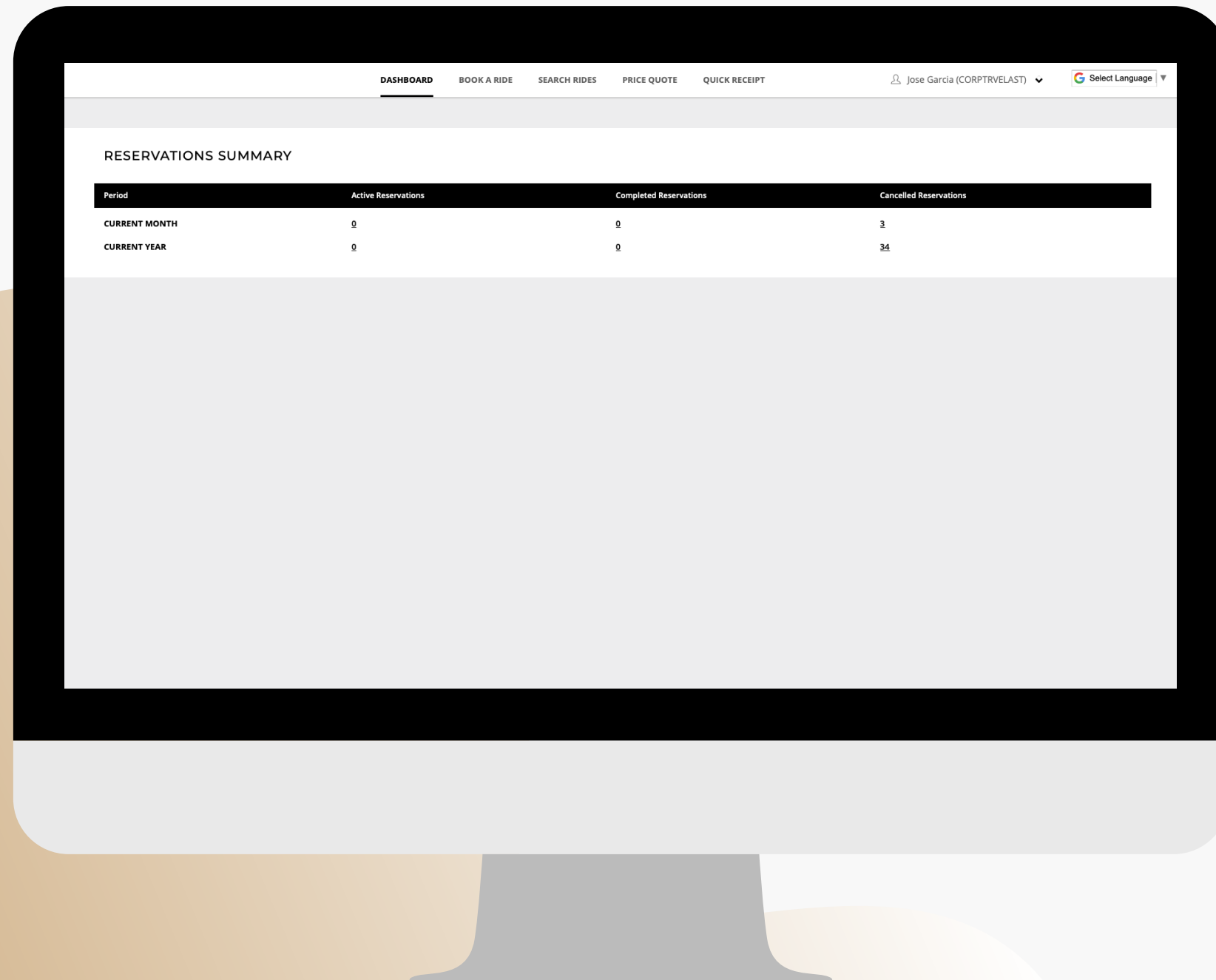
THIS IS WHERE YOU WILL LAND AFTER SELECTING  
**"REGISTRATION"** ON THE EMPIRECLS HOME PAGE.





# THE HOME SCREEN

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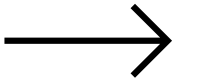


After logging in, you will always land on the "Dashboard Tab"

On this tab:

You will see your active, past & canceled reservations for the current month and YTD. For more details, click on the specified numbers under each section & you will be brought to the **“SEARCH RIDES”** tab.





# BOOKING A RIDE



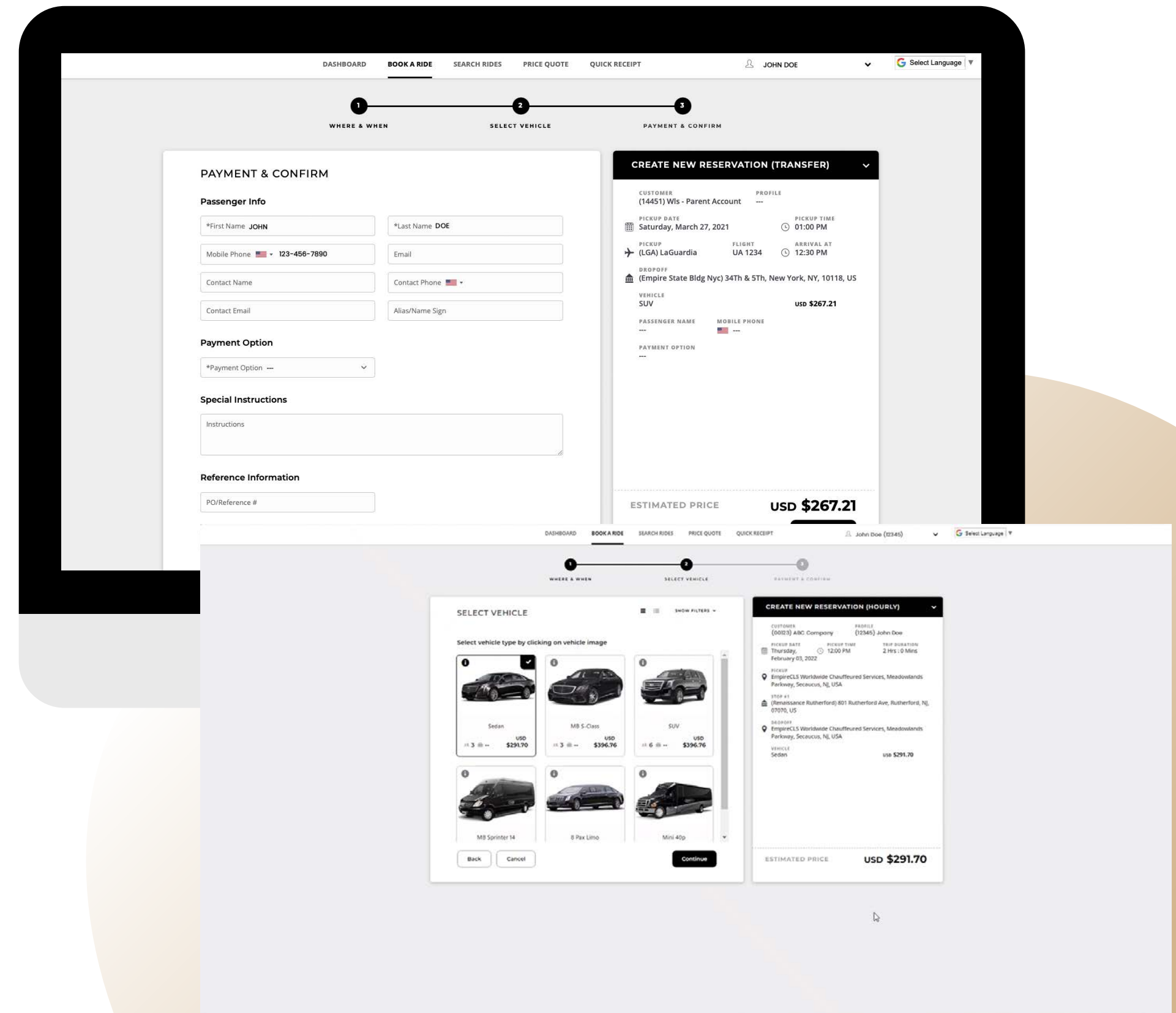
# BOOKING A RIDE

## IN THE "BOOK A RIDE" TAB

You will be able to quickly book a trip in 3 simple steps.

- Select when & where
- Select your vehicle type
- Confirm your details

Remember: you can always go back to the "Dashboard" or "Search Rides" tab to view & amend any booked trips prior to departure







# PRIOR TO YOUR TRIP

You will receive a text for your chauffeur regarding their status.

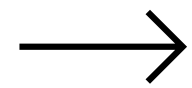
Text will include:

- Name
- Cell Phone Number
- Vehicle Type & Plate Number
- Their Status (i.e En-route or On Location)

When you are within **30min** of your reservation, you can view your chauffeur's location by finding the trip in your "Dashboard" or "Search Rides" tab.







# MANAGING ACTIVE & PAST RESERVATIONS



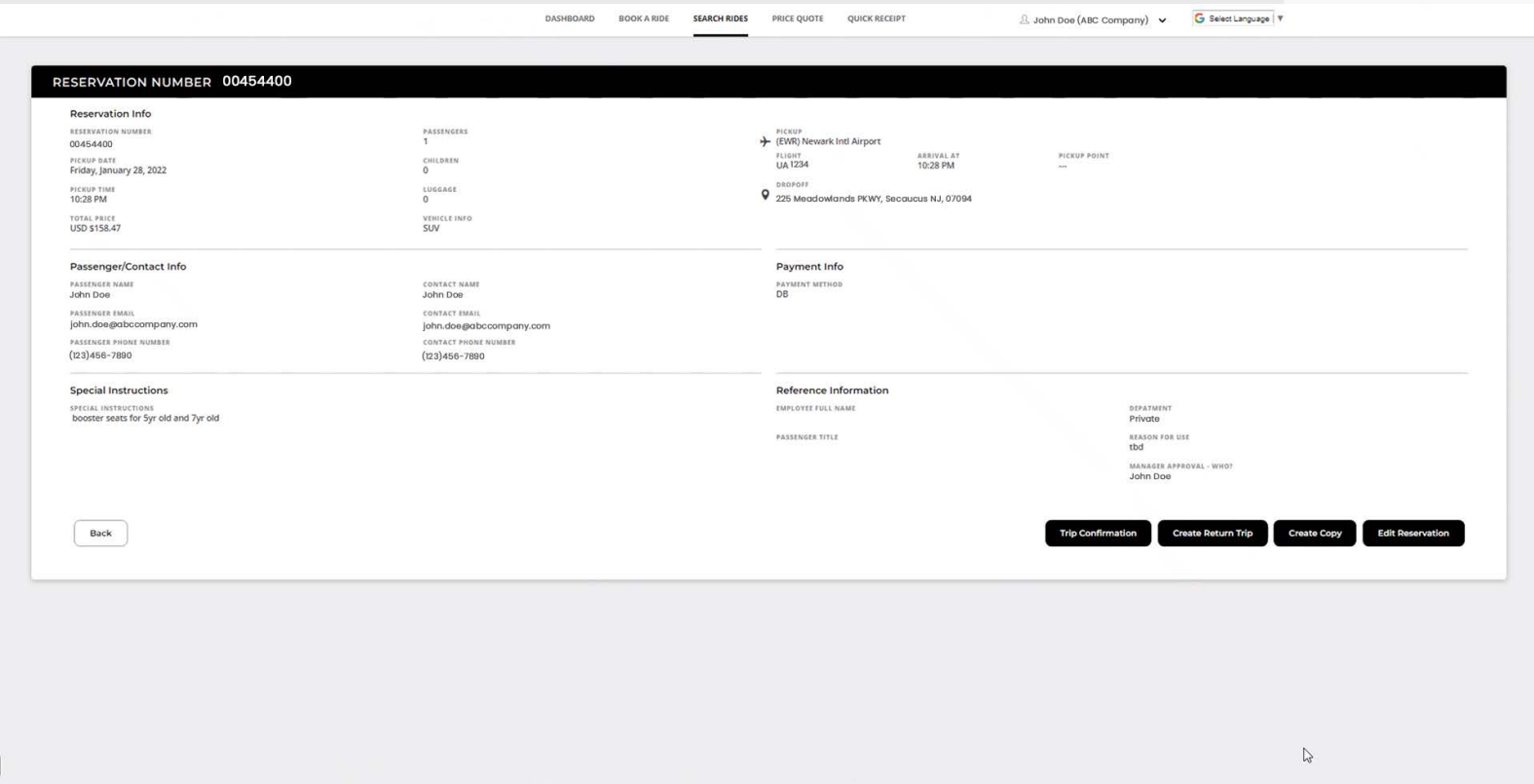
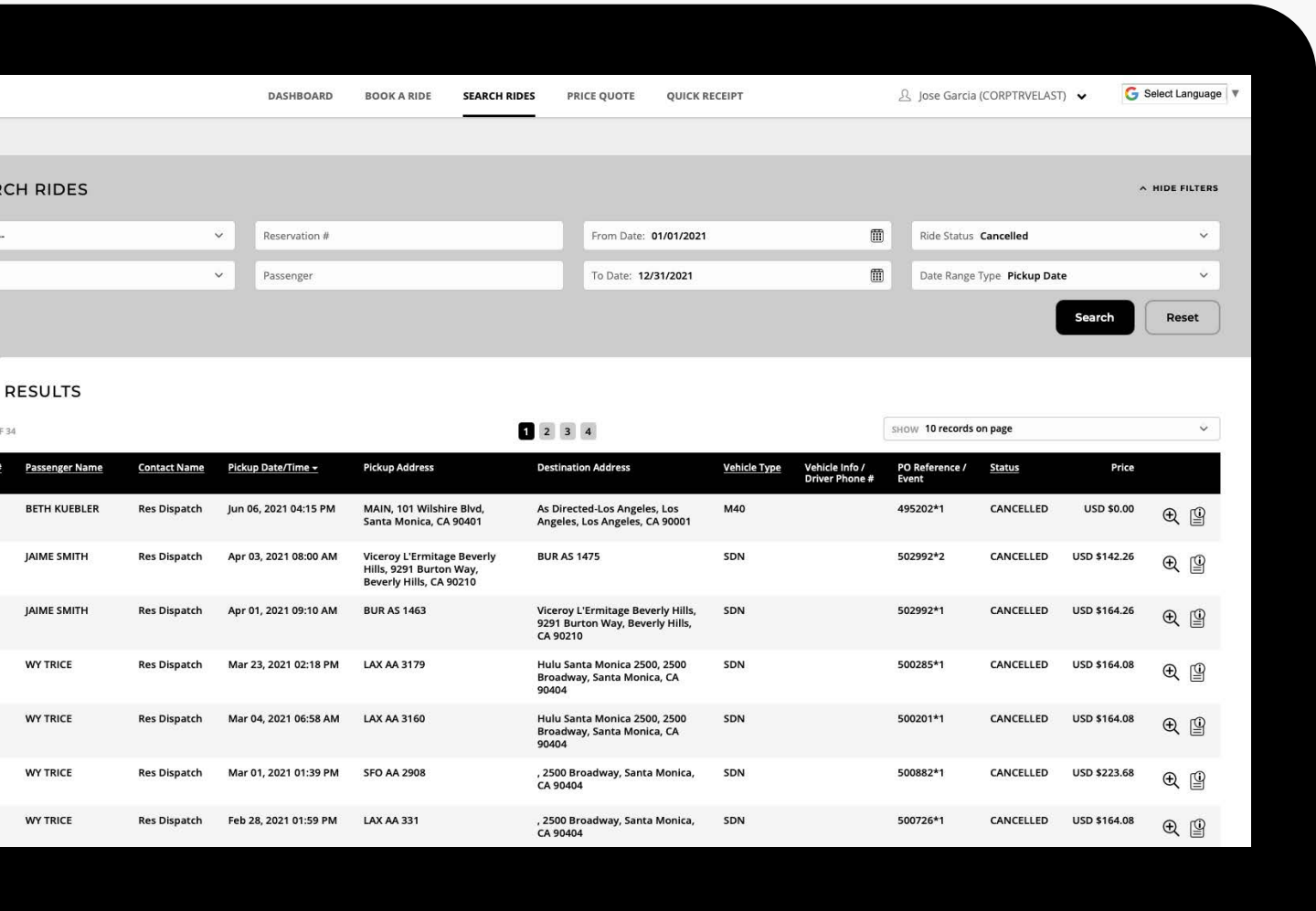


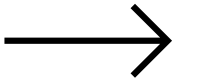
# MANAGING RESERVATIONS

Using the "Search Rides" TAB; you can view all of your active and past reservations using

- Your profile name (If you manage multiple clients)
- Customer name
- Reservation
- Date Range
- Ride Status

You can also get here using the "Dashboard" tab.





# QUICK QUOTES



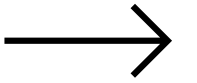
# PRICE QUOTES

Use the "PRICE QUOTE" tab to quickly get hourly or transfer rates anywhere in the world.

- Select your location then your destination
- Select the number of travelers & accompanying luggage
- Select your vehicle type

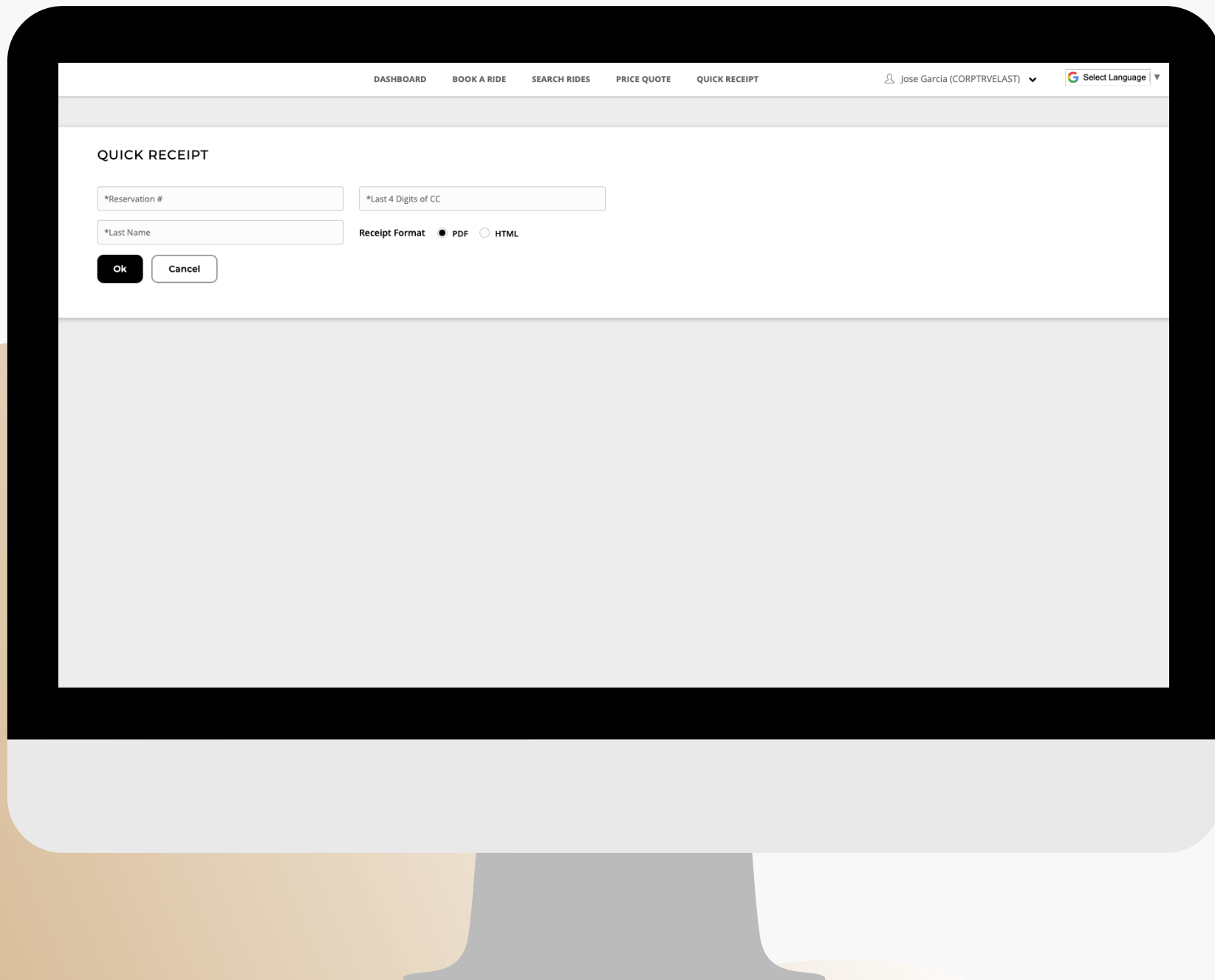
Finally click or tap on "Get Quote" and you're done.





# RECEIPTS





# RECEIPTS

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On this TAB you can get a receipt for any past reservation using a combination or the following:

- Your reservation #
- Last name
- Last 4 digits of the CC associated with the trip

Simply click or tap "OK" and view/ download to any device.

THANK  
YOU



# JOIN OUR

7 0 0 K + C O M M U N I T Y



FACEBOOK.COM/**EMPIRECLSWORLDWIDE**



TWITTER.COM/**EMPIRECLS**



INSTAGRAM.COM/**EMPIRECLS**



LINKEDIN.COM/COMPANY/**EMPIRECLS**



SEARCH: **EMPIRECLS**



**EMPIRECLS**